



RECREATION AND COMMUNITY SERVICES DEPARTMENT
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PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting Date: February 2, 2017

Subject

Citywide Parks, Open Space and Recreation Master Plan update

Recommended Action

Accept update on the Citywide Parks, Open Space and Recreation Master Plan project

Background

In August 2015, the City Council authorized execution of a consultant services agreement for the Citywide Parks, Open Space and Recreation Master Plan (“Master Plan”). The consultant team began work in fall 2015. The team evaluated background information and reviewed city parks and facilities. Reports were prepared on topics such as demographics and recreation trends. A public outreach process was launched in spring 2016, including a community-wide survey which continued into July.

Discussion

On October 25, 2016, the Commission was briefed on the status of the project and consultant services, as noted in the staff report that was prepared. The Commission majority vote was in favor of concluding the services agreement with the existing consultant team, and recommending negotiation of a new services agreement with Moore Iacofano Goltsman (MIG).

On January 24, 2017, the City Council considered the Master Plan project. The staff report included the Commission’s recommendation. The City Council voted unanimously to authorize execution of an agreement with MIG to provide consultant services for the Master Plan.

Services are anticipated to begin swiftly. Among the first tasks will be development of a detailed project schedule and review of the city’s park and recreation facilities. It is anticipated that monthly updates to the Commission will occur and that the Commission will maintain an active level of involvement throughout the process.

Prepared by: Gail Seeds, Park Improvements Manager

Reviewed by: N/A

Approved by: Jeff Milkes, Director of Recreation & Community Services